

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN BERNARDINO**

215 North D Street, Suite 204
San Bernardino, CA 92415-0490 • (909) 383-9900 • Fax (909) 383-9901
E-MAIL: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: NOVEMBER 20, 2007

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: Agenda Item #13 – EXECUTIVE OFFICER’S REPORT

RECOMMENDATION:

Direct the Executive Officer to contact the Commission’s Human Resources Consultant, Alcock and McFadden, to initiate the evaluation process for the Executive Officer for consideration in closed session at the January 16, 2008 hearing.

BACKGROUND:

It is that time of year where the Commission provides an employee evaluation for the Executive Officer. Staff is requesting direction to contact the Commission’s Human Resources Consultant, Mary Alcock of Alcock and McFadden to commence the evaluation process and work with the Chairman to conduct the evaluation at the January 16, 2008 hearing. The cost for conducting this evaluation in 06-07 was \$2,258. Funding for this has been included in the Professional Services Budget for the current fiscal year.

I will review the upcoming hearing schedules and answer any questions at the hearing.

/krm